

Labelling Explanations for Galia and VDA Labels

For identification and documentation of
deliveries to
L&P Automotive Europe

Commitment / Release		
<p>The following department responsible persons have given their commitment to the process description in the available format. Simultaneously they are obliged to use the entire process description in their departments. Changes have to be applied by the Process-Owner, have to be discussed with the Process-Owner and if necessary have to be implemented due to a re-release of the process description.</p>		
Function	Name / Sign	Date
L&P AE/ Purchasing	Veit Stößel	
L&P AE/ Quality	Andrew Morgan	
Created by:		
Function	Name / Sign	Date
QM		
Release Responsible (GM / PO)	Veit Stößel	

Revision Log

Level	Revised Pages	Type of Revision	Date	Revised by (Department and Name)
A	All	Document creation	07-11-07	L&P AE/ Purchasing Veit Stößel

The user is responsible for ensuring that only the current version of this procedure is used. All previous versions will be considered obsolete.

Changes and additions to each previous version of “**Labelling Explanations for Galia and VDA Labels**” will be documented in the revision log and, if necessary, an appendix may be used for comparison.

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1. Sample Galia Label

RECEIVER 1	UNLOADING SITE 2
DELIVERY NOTE NO. 3	SUPPLIER ADDRESS 4 PULLMAFLEX BENELUX NV Dijkstraat 343 B-3560 Weverogen
 CUSTOMER REFERENCE NO. 929419500 8	NET WEIGHT (kg) 18 5
QUANTITY 100 9	DESCRIPTION ensemble lombair 10
SUPPLIER NUMBER 11	SUPPLIER REFERENCE NO.  A06053/D 12
PACKAGING UNIT NO. 18188 15	DATE 28/05 13
	REVISION STATUS 14
	BATCH NO.  16

2. Sample VDA Label

Receiver Fauercia UNNA Plant 1	Unloading Site/Material Handling Code 2 Zeichenstrasse 45 D - 59425 UNNA
Delivery Note No. 3	Supplier Address 4 Schulze Berndorf Ges.m.b.H A-2500 Berndorf
Customer Reference No.  113465F 8	Net Weight (kg) 5
Quantity  9000 9	Gross Weight (kg) 6
Supplier No.  873 11	Packaging Unit No. 1 7
Supplier Reference No. 170301001 12	Description SAAB EPSILON LINKS 10
Packaging Unit No. 15	Supplier Reference No. 
	Date 13
	Revision Status 14
	Batch No. 16

3. Label Field Descriptions

1	Receiver	Receiver/customer address
2	Unloading Site	Delivery point for the receiver/customer
3	Delivery Note Number	Number of the delivery note (document accompanying the delivery)
4	Supplier Address	Name and address of the supplier
5	Net Weight (kg)	Net weight of the packaging unit and, if necessary, the weight of the container, in kilograms (without packaging)
6	Gross Weight (kg)	Gross weight of the packaging unit and, if necessary, the weight of the container, in kilograms (with packaging)
7	Packaging Unit Quantity	Number of packaging units and, if necessary, the number of packaging units per container
8	Customer Reference Number	Customer's item number
9	Quantity	Quantity per packaging unit
10	Description	Product description/identification
11	Supplier Number	Supplier identification/code (assigned by the customer)
12	Supplier Reference Number	Supplier's item number
13	Date	Shipping date
14	Revision Status	Customer's item number revision index
15	Packaging Unit Number	Identifies the container
16	Batch Number	Identifies the batch